



DEPARTMENT OF CORRECTIONS AND REHABILITATION

CORRECTIONS STANDARDS AUTHORITY

**REQUEST FOR PROPOSALS (RFP)
APPLICATION PACKET**

TRIBAL YOUTH GRANT PROGRAM

August 2010

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BACKGROUND INFORMATION AND PROJECT DESCRIPTION

BACKGROUND INFORMATION

The Juvenile Justice and Delinquency Prevention Act of 2002 reauthorized the Office of Juvenile Justice and Delinquency Prevention (OJJDP) to administer the Formula Grants program, which supports state and local delinquency prevention/intervention efforts and juvenile justice system improvements. Congress appropriates funds and OJJDP awards them to states on the basis of their proportionate population under age 18. At least two-thirds of the funds awarded to each state must be used for programs operated by local public and private agencies and federally recognized tribal governments with law enforcement function(s). (Please reference the Grant Requirements/Eligibility section - page 4 - for specific eligibility criteria definitions.) California has set-aside eighty thousand dollars (\$80,000) to fund Tribal Programs.

As the designated State agency that administers the federal juvenile justice grants programs, the Corrections Standards Authority (CSA), Pursuant to the Juvenile Justice and Delinquency Prevention (JJDP) Act, is required to establish a State Advisory Group. In California, this group is known as the State Advisory Committee on Juvenile Justice and Delinquency Prevention (SACJJDP) and has responsibilities that include: 1) participating in the development and review of the State's three-year juvenile justice plan; 2) reviewing grant applications; 3) providing recommendations regarding the State's compliance with the core protections of the JJDP Act; and 4) reviewing the progress of projects funded under the State plan.

In carrying out its responsibilities, California's SACJJD serves as an Executive Steering Committee (ESC) of the Corrections Standards Authority (CSA). The SACJJD, as an ESC, is a model for making better decisions pertaining to activities, projects and programs that will be implemented through the use of SACJJD subject matter experts. The ESC process, in brief, consists of the CSA staff's preparation and presentation of pertinent justice information to the SACJJD, which reviews the information, collects additional data if necessary, and submits recommendations on the particular subject to the CSA. Often, the particular justice issue may require funding allocations and a competitive Request for Proposal (RFP) process. In the case of a competitive RFP, the CSA adopts a general template and then appoints the SACJJD to provide recommendations on program design, implementation and operation as well as funding awards. Specific responsibilities often include the development of the technical requirements, rating criteria and evaluation process for the RFP. The CSA makes final funding decisions based on the recommendations of the SACJJD.

Due to the complexity of assigned tasks, the SACJJD has established subcommittees or smaller ESC workgroups to ensure the appropriate expertise and allocation of resources are committed. The Tribal Youth Grant Program ESC was established solely for the purpose of developing this funding opportunity and tasked with making the most informed decisions possible.

Based on the subject matter expertise of the ESC members, this funding opportunity is built upon the beliefs and values associated with Native culture (as defined in the Gathering of Native Americans - GONA principles):¹

1. Belonging: Creating a Culture of Inclusion
2. Mastery: Starting a Path to Healing
3. Interdependence: Fostering Personal and Community Development
4. Generosity: Honoring the Tradition of Giving Back to the Community

In an effort to encourage tribal specific programs that factor in traditional values and traditional ways of knowing, the SACJJD is looking for proposals that are transformational and factor in the following priorities:

¹ Tribal Prevention Program- <http://preventiontraining.samhsa.gov/cti05/manpm.htm>

- Capacity building for Tribal communities
- Culture is Prevention
- Holistic approaches to community wellness including; interconnectedness and community empowerment
- Incorporation of traditional practices (ceremony, spiritual connection, cultural participation)

With the above principles in mind, the following key elements have been embedded into the application to ensure the support of the tribe(s) and tribal people and that it is aligned with the specific cultural needs, as designated by the Tribal Prevention Program.

- I. “Nation building” refers to the community development strategy of exercising individual sovereign rights with respect to self-rule within legitimate governing institutions, and encourages thinking strategically about the activities and actions that will move the nation toward important political, social, and economic goals. Research and experience - including criminal justice research and experience - suggest that the tribes making the most progress toward their goals are pursuing nation building. If criminal justice system strengthening efforts are similarly tied to nation building, the likelihood of their sustainability and success also increases. Where nation building is occurring, system and institutional strengthening are already understood to be an integral part of the nation’s long-term agenda, and are less likely to derail when demands for more immediate change are made.²
- II. Culture, Cultivation of Leadership, and Transformational Sustainability - while separate elements of funding development - all are emphasized through the funding opportunity and are carefully tied to the overarching goal of the grant. To that end, each has been carefully considered as critical components, providing a focal point during the development of this funding opportunity.
- III. Disproportionate Minority Contact (DMC) refers to the disparity and disproportionality of youth of color coming into contact with the justice system. California requires program development to be viewed through a racial/ethnic lens. In its vigilance to develop, identify, and implement high-quality programs that prevent disparate treatment of youth receiving services, it has worked judiciously to ensure that programs are not developed that include structural or systematic bias.

2 Strengthening and Rebuilding Tribal Justice Systems: A Participatory Outcomes Evaluation of the U.S. Department of Justice Comprehensive Indian Resources for Community and Law Enforcement (CIRCLE) Project; Stewart Wakeling; Miriam Jorgensen

PROJECT DESCRIPTION

Up to \$80,000 dollars annually in Formula Grant funds is available for the tribe(s) selected to participate in the Tribal Youth Grant Program. This opportunity requires system reform and supports the tribe's engagement in long-term infrastructure development for the purposes of enhancing services to at-risk and system involved youth. It is designed to equip these tribes(s) with the tools and resources needed to provide leadership in developing and/or strengthening direct service activities. Through the competitive process, the CSA will award funds for one tribe (or tribes, if regional application) to participate in the Tribal Youth grant program for the first of three 12-month phases in the following increments:

Principal Purpose of the Tribal Youth Grant Program - funds are designed to support delinquency prevention and intervention programs by providing direct service to at-risk and system-involved youth.

- **Phase I - Infrastructure**

The purpose of the first phase is to assist the tribe in developing infrastructure that will support both the identification of the problem/need and establish or strengthen the foundation for direct service programs to address that need. Grant funds are earmarked for identified infrastructure needs within the tribe (e.g., staff and/or resources needed to implement/improve data collection and analysis efforts and develop a long-term sustainability plan).

Grant Period: January 1, 2011 through December 31, 2011

Grant Award: Up to \$80,000 will be awarded to the tribe(s) selected to participate in this phase through the competitive RFP process.

- **Phase II – Intervention Implementation**

The purpose of this phase is to support implementation of a direct service program identified in Phase I, monitoring program effectiveness and ongoing infrastructure needs.

Grant Period: January 1, 2012 through December 31, 2012

Grant Award: A minimum of the grantee's year 1 funding amount will be awarded to the tribe(s) upon completion of Phase I and submittal of an application (non-competitive) for second-year funding- provided funds are made available and the grantee continues to show progress.

- **Phase III – Monitor and Sustain**

The purpose of this phase is to continue supporting the administration of the direct service program, as well as the monitoring, evaluation and sustainability components.

Grant Period: January 1, 2013 through December 31, 2013

Grant Award: A minimum of the grantee's year 1 funding amount will be awarded to the tribe(s) upon completion of Phase II and submittal of an application (non-competitive) for third-year funding- provided funds are made available and the grantee continues to show progress.

The activities outlined in this RFP for each phase of the Tribal Youth Grant Program may be modified, as warranted, in the grantee's contract with the CSA.

GRANT REQUIREMENTS AND RFP PROCESS

GRANT REQUIREMENTS

Eligibility:

CSA staff have received confirmation from the federal OJJDP that due to the enactment of Public Law 280, any federally recognized tribe within the State of California is eligible for this funding opportunity. In addition, two or more federally recognized tribes may submit a joint application as part of a “regional” application although a single tribe must be designated as the lead.

The term federally recognized tribe means “any Indian tribe, band, nation, or other organized group or community of Indians that is recognized as eligible for the special programs and services provided by the United States to Indians because of their status as Indians pursuant to the Indian Self-Determination and Education Assistance Act” ([U.S. Code Title 25; Chapter 43; Section 4103](#)).

Finally, to receive a Formula Grant award, states must comply with [four core requirements](#) of the JJDP Act. One of these requirements is that states must demonstrate a good faith effort to address disproportionate minority contact (DMC), which refers to the overrepresentation of youth of color who come into contact with the juvenile justice system (at all points, from arrest through confinement) relative to their numbers in the general population. For more information on the legislative history of DMC, tools for examining DMC, and research studies/resources related to DMC, prospective grantees are encouraged to visit OJJDP’s DMC web site at: <http://ojjdp.ncjrs.org/dmc/>.

Resolution of the Governing Board:

A Resolution of the Governing Board, in support of the grant application (see **Appendix A, Sample Resolution**), must be submitted to the CSA as part of the grant application by the due date (September 27, 2010). Examples of a Governing Board may include: Tribal Council, Nation Council or General Council.

Letters of Support/Memorandum of Understanding (MOU):

As part of the necessary collaboration that must occur for the local Tribal Youth Grant Program to be successful in capacity building and infrastructure development, applicants must engage in coordinated efforts with community partners. To demonstrate a level of commitment from stakeholders, applicants must submit Letters of Support or MOUs from relevant partners (e.g., neighboring tribe(s), local law enforcement, county probation department, community stakeholders/youth-serving agencies).

Letters and/or MOUs should include a description of the agency/entity’s commitment to participate, as necessary/requested, in the tribal strategic planning efforts, sharing of data, and contribution of necessary resources.

Fiscal Match:

As a requirement of this funding opportunity, tribe(s) must provide a minimum local match of **10 percent (10%)** of the grant funds requested in the first year of funding; the match requirement will then incrementally increase over subsequent grant funding years (i.e., 15% match in year 2; 20% match in year 3). This obligation may be met through cash (hard) or in-kind (soft) matching funds, or a combination of both. The local match may not include federal funds allocated for the same purpose but may include state/local dollars dedicated to the project.

Data Collection:

The Federal Government and the CSA are dedicated to assessing the impact of local projects on the youth directly served by grant funding. To that end, specific outcome measures are required of grantees during the term of their funding. The Tribal Youth Grant Program utilizes a phased approach to project implementation; therefore, performance measures will be tied to each phase. The grantee will need to be prepared to collect and provide specific outcome measures (**see Appendix B, Federal Performance Measures**), on a quarterly basis via CSA Progress Reports, by the beginning of Phase II/Year 2 of the grant cycle. To assist in this effort, it is required that a minimum of **10 percent (10%)** of the grant award requested be dedicated to data system enhancement/improvement efforts and be reflected in Section IV (Proposed Budget) of the application.

Progress Reports/Project Evaluation:

As part of the grant administration and program evaluation process, grantees must submit quarterly progress reports to the CSA. The reports are due within 45 days following the end of each three-month period (quarterly) during the grant.

Reporting Period/Quarter	Due Dates
January through March 2011 / Qtr 1	May 15, 2011
April through June 2011 / Qtr 2	August 15, 2011
July through September 2011 / Qtr 3	November 15, 2011
October through December 2011 / Qtr 4	February 15, 2012

In addition, CSA is committed to measuring results of this grant by requiring the use of an evaluation mechanism to determine program impact that would potentially guide future decisions on issues concerning tribal at-risk and system involved youth. To that end, the Tribal Youth Grant Program requires that a minimum of **5 percent (5%)** of the grant award requested be dedicated to an evaluation effort (e.g., pre/post questionnaire, participant/family survey, focus group) and be reflected in Section IV (Proposed Budget) of the application.

Invoices:

Disbursement of grant funds occurs on a reimbursement (arrears) basis for actual costs incurred during a reporting period. The grantees must submit invoices on-line to the CSA within 45 days following the end of the reporting period (reporting period to be determined by the grantee in contract as either monthly or quarterly). Grant funds must be used to supplement existing funds and may not replace (supplant) funds that have been appropriated for the same purpose. The grantee must maintain detailed supporting documentation for all costs claimed on invoices as CSA staff will conduct on-site monitoring visits that will include a review of documentation maintained as substantiation for project expenditures.

For additional information, refer to the CSA's Grant Administration and Audit Guide at:

http://www.cdcr.ca.gov/CSA/PPP/Docs/Grant_Administration_Guide_as_of_September_2009.pdf.

Audit:

The grantee must submit an audit of expenditures (either grant-specific or as part of a federal single audit) within 120 days of the end of each 12-month grant period. Reasonable and necessary extensions to the due date may be granted if requested. In addition, the CSA reserves the right to require a financial audit any time between the execution of the grant agreement and 60 days after the end of the grant period.

RFP PROCESS

Proposal Submission:

Proposals must be received at the CSA office in Sacramento no later than 5:00 PM on Monday, September 27, 2010. Applicants must submit one original and three copies of the proposal packet (i.e., grant application, Resolution of the Governing Board and Letters of Support/MOUs). Proposals may be mailed or hand delivered to the attention of Helene Zentner, Field Representative for the Corrections Standards Authority, at 600 Bercut Drive, Sacramento, CA 95811.

Technical Compliance Review:

CSA staff will review each proposal to determine if it meets the RFP technical requirements. In order to avoid having otherwise worthy proposals eliminated from consideration due to relatively minor and easily corrected errors/omissions, applicants will have an opportunity to respond to deficiencies identified during this review process, which will take place September 28-30, 2010, and to make non-substantive changes that would bring the proposal into technical compliance (e.g., section page limits, fiscal requirements).

Proposal Evaluation:

An independent panel of Native American/Tribal experts (the ESC members) will evaluate the merits of the proposals in accordance with specified rating criteria (**see Appendix C, Proposal Rating Criteria**). The panel will develop funding recommendations for consideration by the SACJJDP and CSA Board; it is anticipated that the final grant award decision will be made at the Board's November 2010 meeting. Applicants are not to contact members of the ESC panel, SACJJDP or CSA Board about their proposals.

GRANTEE BRIEFING SESSION

CSA staff will conduct a briefing session in mid-December 2010 at the CSA in the Conference Room at 660 Bercut Drive, Sacramento, 95811. The purpose of this **mandatory** session is to review the contract development process, on-line invoicing and budget modification systems, data collection and reporting requirements, as well as other grant management and monitoring activities.

KEY DATES

August 16, 2010	CSA issues RFP
September 27, 2010	Proposals/applications due to the CSA
September 28-30, 2010	Technical review of proposals
October 4-18, 2010	Proposal evaluation by ESC Committee
November 18, 2010	CSA Board awards grant
Mid-December, 2010	Grantee Briefing Session
January 1, 2011	Grant period for Phase I begins

CONTACT INFORMATION

Questions about the Tribal Youth Grant Program RFP and/or RFP process should be directed to Helene Zentner, Field Representative, at 916-323-8631 / helene.zentner@cdcr.ca.gov or Shaline Hunter, Field Representative, at 916-322-8081 / shalinee.hunter@cdcr.ca.gov.

APPLICATION INSTRUCTIONS

Download RFP document to your computer. Complete the application per instructions provided and print one (1) full copy for original signature in Section I, subsection F (per instructions below); make three (3) copies of the original document. The original, three (3) copies and Letters of Support/MOUs should be submitted to the CSA as specified above.

SECTION I: APPLICANT INFORMATION (Items A-F)

- A. **Tribal Government:** Only federally recognized California tribes may be awarded federal Title II Formula Block Grant, Tribal Youth Grant Program funds. Complete the required information (including federal identification number) for the tribe (or lead tribe if joint application) submitting the proposal.
- B. **Summary of Proposal:** Provide a brief description (3-4 sentences) of the tribe's proposal for using grant funds requested in Phase I of the Project.
- C. **Funds Requested:** The amount of grant funds requested for Phase I may not exceed \$80,000.
- D. **Day-to-Day Contact Person:** Provide the required information for the individual with whom CSA staff would work on a daily basis during the 12-month grant period.
- E. **Designated Financial Officer:** Provide the required information for the individual who would approve invoices before the tribe submits them to the CSA and be responsible for the overall fiscal management of the grant. Reimbursement checks are mailed to the Designated Financial Officer.
- F. **Applicant's Agreement:** The person authorized by the Governing Board to sign for the tribe must read the assurances in this section, then sign and date the application in blue ink.

SECTIONS II – V

The instructions for each of these sections are outlined in the application. Sections II (Description of Infrastructure Needs), III (Leadership) and IV (Proposed Budget) require narratives. Please be concise as Section II and Section III have set response page limits which will be part of the technical compliance review.

* * * * *

If you experience "technical difficulties" with the application form or have any questions about the information requested, please contact:

Helene Zentner, Field Representative at 916-323-8631 (helene.zentner@cdcr.ca.gov) or
Shaline Hunter, Field Representative, at 916-322-8081 (shalinee.hunter@cdcr.ca.gov).



**California Department of Corrections and Rehabilitation
Corrections Standards Authority**

**Federal Formula Grants Program
Tribal Youth Grant Program**

SECTION I: APPLICANT INFORMATION

A. TRIBAL GOVERNMENT			
TRIBE (OR IF JOINT APPLICATION, TRIBES- WITH LEAD TRIBE IDENTIFIED FIRST)			FEDERAL EMPLOYER ID NUMBER
TRIBAL LEADER			PROJECT TITLE
NAME AND TITLE OF PROJECT DIRECTOR			TELEPHONE NUMBER
STREET ADDRESS			FAX NUMBER
CITY	STATE	ZIP CODE	E-MAIL ADDRESS
B. SUMMARY OF PROPOSAL (3 TO 4 SENTENCES)			C. FUNDS REQUESTED
D. DAY-TO-DAY CONTACT PERSON			
NAME AND TITLE			TELEPHONE NUMBER
STREET ADDRESS			FAX NUMBER
CITY	STATE	ZIP CODE	E-MAIL ADDRESS
E. DESIGNATED FINANCIAL OFFICER			
NAME AND TITLE			TELEPHONE NUMBER
STREET ADDRESS			FAX NUMBER
CITY	STATE	ZIP CODE	E-MAIL ADDRESS
F. APPLICANT'S AGREEMENT			
By signing this application, the applicant assures that it will abide by the laws, policies and procedures governing this funding.			
NAME AND TITLE OF AUTHORIZED OFFICER (PERSON WITH LEGAL AUTHORITY TO SIGN)			
APPLICANT'S SIGNATURE			DATE

SECTION II: DESCRIPTION OF INFRASTRUCTURE NEEDS

This section includes several subsections; each must be addressed. The length of each subsection is to be determined by the applicant but **Section II, in total, must not exceed 12 pages in length (including section narrative).**

Subsection A: Overall Need

Identify infrastructure resources (including staffing) needed by the tribe(s) to establish and/or strengthen the foundation for a self-sustaining juvenile justice prevention/intervention program. Provide strategies to be utilized in building tribal capacity, infrastructure development, and long-term program sustainability. Describe staffing needs (e.g., administrative support, information technology consultants, evaluation consultant) and equipment necessary for program implementation success.

Subsection B: Current Assets/Resources

Provide current resources to be leveraged for project implementation (e.g., personnel, equipment, other funding streams) as well as sources of support/collaboration (e.g., partnerships with neighboring tribes, county probation department, stakeholders) which will assist in the coordination of critical program components. This section should be supported by the attachment of Letters of Support and/or MOUs.

Subsection C: Data Collection and Evaluation Needs

Summarize the tribe's current mechanism/tool for data collection. Identify material resources (e.g., computers and software programs) needed to enhance data collection efforts and outline a preliminary plan for collecting outcome measures required by this grant (**see Appendix B, Federal Performance Measures**). Describe the type of evaluation tool/method to be utilized beginning with project inception (e.g., pre/post questionnaire, participant/family survey, focus group) to assist in determining the overall success of the project.

SECTION III: LEADERSHIP

Leadership is essential for the success of any newly established program. Describe leadership activities to be undertaken by the applicant and the nexus between these identified activities and goals of the grant. What is the role(s) of leadership within the tribe (provide examples) and what part will it play in determining success? (It may be helpful to consider, in part, the philosophy of the tribe, the GONA principles, and/or the key elements described in background information section of this RFP). **Section III must not exceed 4 pages in length (including section narrative).**

SECTION IV: PROPOSED BUDGET

- A. BUDGET LINE ITEM TOTALS:** Complete the following table - **using whole numbers** - for the grant funds being requested in Phase I/Year 1 (up to \$80,000). While recognizing that entities may use different line items in the budget process, these are the ones used by the CSA on its invoices. Please verify total grant funds requested as columns and rows do not auto-calculate.

Applicants must provide a **10 percent (10%) match** of the grant funds requested (either Cash Match, In-Kind Match or a combination of both) in the budget table for Phase I/Year 1.

Proposed Budget Line Items	Grant Funds	Cash Match	In-Kind Match	Total
1. Salaries and Benefits				
2. Services and Supplies				
3. Professional Services				
4. CBO Contracts				

5. Indirect Costs (may not exceed 10% of grant award)				
6. Fixed Assets/Equipment				
7. Data Collection/Enhancement (must be a minimum of 10% of the grant award)				
8. Program Evaluation (must be a minimum of 5% of the grant award)				
9. Other				
TOTAL				

B. BUDGET LINE ITEM DETAILS: Provide narrative detail in each category to sufficiently explain how the grant and local match funds will be used based on the requested funds in the above table.

1. SALARIES AND BENEFITS (e.g., number of staff, classification/title, salary and benefits)

2. SERVICES AND SUPPLIES (e.g., office supplies and training costs)

3. PROFESSIONAL SERVICES: (e.g., consultative services)

4. COMMUNITY-BASED ORGANIZATIONS (e.g., detail of services- provide CBO name if available)

5. INDIRECT COSTS: Indicate percentage and methodology for calculation. This total may not exceed 10% of the grant funds.

6. FIXED ASSETS (e.g., computers and other office equipment necessary to perform project activities)

7. DATA COLLECTION/ENHANCEMENT (e.g., programming services, data analysis)

8. PROGRAM EVALUATION (e.g., evaluator, materials, subscription to web survey)

9. OTHER (e.g., travel expenses)



SECTION V: PROPOSED TIMELINE

Provide a timeline for activities that will be undertaken in the Implementation Phase (Year 1) of the Tribal Youth Grant Program (e.g., recruiting and hiring staff, data collection and analysis, coordination of partners/stakeholders, development of project evaluation, etc.).

Activity

Timeframe

APPENDIX A
SAMPLE RESOLUTION OF THE GOVERNING BOARD

By the start of the grant (January 1, 2011), the grantee must submit a resolution from their Governing Board that includes, at a minimum, the assurances outlined in the following sample.

WHEREAS the (*insert name of applicant tribe*) desires to participate in the Tribal Youth Grant Program supported by federal Formula Grant funds and administered by the Corrections Standards Authority (hereafter referred to as CSA).

NOW, THEREFORE, BE IT RESOLVED that the (*insert title of designated official*) is authorized on behalf of this Governing Board to submit the grant proposal for this funding and sign the Grant Agreement with the CSA, including any amendments thereof.

BE IT FURTHER RESOLVED that federal grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

BE IT FURTHER RESOLVED that the tribe agrees to abide by the statutes and regulations governing the federal Formula Grants Program as well as the terms and conditions of the Grant Agreement as set forth by the CSA.

Passed, approved, and adopted by the Governing Board of (*insert name of tribe*) in a meeting thereof held on (insert date) by the following:

Ayes:

Notes:

Absent:

Signature: _____

Date: _____

Typed Name and Title: _____

ATTEST: Signature: _____

Date: _____

Typed Name and Title: _____

APPENDIX B FEDERAL PERFORMANCE MEASURES

PERFORMANCE MEASURES

To be collected on a quarterly basis and submitted via CSA Progress Reports

- Number of new participant admissions
- Number of program youth served
- Number and percent of program youth who offend or re-offend after program admission (short term and long term)
- Number of days detained on a new offense or re-offense
- Number of program youth receiving a sustained petition due to new offense or re-offense after program admission
- Number of sustained petitions due to new offense or re-offense after program admission
- Number and percent of program youth committed to a correctional facility (short term and long term)
- Number and percent of program youth successfully completing program requirements
- Number of program youth exiting the program, both successfully and unsuccessfully
- Number of program youth served for substance abuse
- Number and percent of program youth who have exhibited a decrease in substance abuse
- Number of program youth who have exhibited an increase in school attendance, employment status, social competencies and family relationships during the reporting period
- Number of program youth who have exhibited a decrease in antisocial behavior during the reporting period
- Number of service hours completed by program youth
- Average length of stay in the program
- Number and percent of program staff trained in program area
- Number of hours of program staff training provided
- Number of program materials developed
- Number of Full Time Equivalent Positions funded by grant dollars
- Number and percent of program families satisfied with the program
- Number and percent of program youth satisfied with the program

APPENDIX C
PROPOSAL RATING CRITERIA

Merit Review Rating Factor	Maximum Points
Description of Infrastructure Needs: The proposal makes a clear and compelling argument for the overall need for requested resources to establish or strengthen the foundation of a tribal juvenile justice program. The proposal clearly demonstrates the importance of addressing tribal infrastructure needs including the identification of a long-term sustainability plan. The proposal identifies current resources that will be utilized during Phase I of the project including critical collaborative partnerships within the community (Letters of Support/MOUs). The proposal illustrates the need to implement or a plan to strengthen data collection, data sharing, and analysis processes as well as proposed measures of success through identification of an evaluation method/tool.	35%
Leadership: The proposal outlines tribal leadership roles and responsibilities. The proposal discusses how tribal leadership will guide/support the development of the proposed project and determining its success.	20%
Budget Appropriateness: The proposed budget is reasonable and appropriate given the nature, design and scope of project activities. The proposal includes sufficient narrative detail regarding how grant <u>and</u> match funds are to be expended for all resources necessary to implement the proposed project.	25%
Proposed Timeline: The proposed timeline for activities is realistic given the nature and scope of the project. The proposal clearly describes and prioritizes the proposed action steps/plans necessary to identify and implement efforts within the tribe including the engagement of community partners.	15%
Clear and Comprehensive: Overall, the proposal is clearly written and well organized. The proposal includes all the required elements and the responses are thorough.	5%
Total Possible Points = 300	100%